

**Pace Charter School of Hamilton
Reopening Plans for
2020-2021 School**



Pace Charter School of Hamilton
52 Lafayette Ave
Hamilton, NJ 08610
Approved by the Board of Trustees 7/14/20

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NJDOE Critical Area of Operation #1: General Health and Safety Guidelines

Pace Charter School of Hamilton will:

- Establish and maintain communication with local and state authorities to determine current mitigation levels in Hamilton Township and Mercer County.
- Protect and support staff and students who are at higher risk for severe illness, by providing options for telework and virtual learning.
- Follow CDC's Guidance for Schools and Childcare Programs
 - Promoting behaviors that reduce spread:
 - Stay home when appropriate
 - Proper hand washing hygiene and respiratory etiquette
 - Wearing Face coverings
 - Avoid touching face
 - Signs and messages posted throughout the building most predominantly in the entrance area.

Reasonable accommodations will be provided for individuals that the [Centers for Disease Control](#) identifies as having a higher risk for severe illness from COVID-19, including older adults (aged 65 years and older) and individuals with disabilities or serious underlying medical conditions, which may include:

- Chronic lung disease or asthma (moderate to severe)
- Serious heart conditions
- Immunocompromised
- Severe obesity (body mass index, or BMI, of 40 or higher)
- Diabetes
- Chronic kidney disease undergoing dialysis
- Liver disease
- Medically fragile students with Individualized Education Programs (IEPs)
- Students with complex disabilities with Individualized Education Programs (IEPs)
- Students who require accommodations under a Plan in accordance with the Section 504 of the Rehabilitation Act of 1973 (504 Plan).

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NJDOE Critical Area of Operation #2: Classrooms, Testing, and Therapy Rooms

Learning Model chosen for the reopening of schools for Elementary, Intermediate and Middle

Pace Charter School of Hamilton has chosen a Hybrid Learning Model. Whereas, some students will be in the school building while others are learning remotely. Group A will attend school on Monday and Tuesday while Group B learns remotely. Wednesday all students will learn remotely and the school will complete a deep clean between groups. Group B will attend school on Thursday and Friday, while Group A works remotely.

CLASSROOM PRACTICES

Pace Charter School of Hamilton will allow for social distancing within the classroom to the maximum extent practicable.

- Pace Charter School of Hamilton will ensure students are seated at least 6 feet apart and that all desks are turned to face the same direction (rather than facing each other).

In a classroom setting where social distancing can take place (desks are 6 feet apart) face coverings can be removed while students are seated at desks but will be worn when moving about the classroom or throughout the school building.

Pace Charter School of Hamilton will ensure that each room in the school has adequate ventilation and will keep windows and doors open to afford fresh air.

Pace Charter School of Hamilton will prepare and maintain hand-sanitizing stations with alcohol-based hand sanitizers (at least 60% alcohol):

- In each classroom (for staff and students)
- At entrances and exits of buildings
- Near lunchrooms
- Near bathrooms
- In all staff gathering areas
- In the main office
- In the nurse's office
- All students will be supervised when using hand sanitizer
- Classrooms that have existing hand washing stations (KA and cafeteria), will be prepared with soap, water, and alcohol-based hand sanitizers (at least 60% alcohol)
- Students will wash hands for at least 20 seconds at regular intervals, including before eating, after using the bathroom, after blowing their nose/coughing/sneezing, after recess and physical education.

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- Students and Staff will use alcohol-based hand sanitizer (at least 60% alcohol) if washing with soap and water is not possible.

Pace Charter School of Hamilton will provide students with individual supplies and equipment. All teachers will ensure adequate supplies to minimize sharing of high touch materials to the extent possible.

- Teachers will avoid having students share electronic devices, supplies, materials, books, and other games or learning aids, or thoroughly clean and disinfect between use.
- Teachers will keep each student's belongings separated from others' and in individually labeled containers, cubbies, or areas.

Pace Charter School of Hamilton will increase circulation of outdoor air as much as possible, by opening windows and doors.

When/if needed, alternative rooms will be used as classrooms to allow for additional social distancing.

The same guidelines will be used as in other classroom settings and include but not be limited to the following:

- Desks will be arranged at least 6ft apart and faced in the same direction (rather than facing each other) and students will sit on only one side of tables, spaced apart.
- Classes will be kept together to include the same group of children each day (cohorts) as much as possible with minimal mixing between groups/cohorts.
- Times for lunch and recess periods to ensure students have time to wash their hands.

Note: Instruction in the practice of hand washing will be provided throughout the day, and during transition times.

Procedures for all Classes

- Staff will wear a mask at all times.
- Students will be required to wear a mask, if they can not maintain social distancing.
- Students will use hand sanitizer before class begins.
- Students will not share tangible materials.
- If materials need to be shared between classes, all materials will be disinfected after use and before the next set of students arrive in the room.
- Students will wash their hands before returning to their classroom.
- After each class, all furniture will be sanitized before another group of students arrive.

Procedures for Student Use of Technology in the Classroom

- Students must use hand sanitizer or wash their hands before using any technology.

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- Teachers will sanitize protective covers on iPads with Disinfectant Wipes.
- Teachers will sanitize covers of Chromebooks with a Disinfectant Wipe.

TESTING PRACTICES FOR CHILD STUDY TEAM

Should a student need to be evaluated in a one-on-one setting or in a small group, staff will ensure proper spacing for appropriate social distancing in the classroom.

- Staff will be required to wear a mask when working with the student.
- Students will be required to use hand sanitizer upon entering the testing session.
- Staff will sanitize all testing materials and furniture in the classroom (desks, chairs, tables, stools).

THERAPY PRACTICES

Speech or any other identified related service will be provided to students who qualify for services.

For students receiving Related Services, who need to sit in close proximity to a therapist, the student will be required to wear a mask during services.

If a student is participating in Speech and Language Services:

- Students will sit across the table from the therapist.
- Students will be required to wear a clear face shield.
 - Each student will be given a face shield with his/her name on it.
 - The face shield shall be stored in the therapy room.
 - The therapist shall sanitize each face shield before being stored after each session.
- Each therapist will either wear a mask with a clear cover or a face shield so the students can see the therapist's mouth for instructional purposes.
- Students will be required to use hand sanitizer before entering the therapy space/room.
- Staff will limit the use of supplies and equipment to one group of students at a time and disinfect between uses.
- The therapist is required to sanitize all supplies, materials, and furniture (desks, chairs, tables) before the next group of students enters the room.
- Students will be required to wash their hands, or use hand sanitizer before returning to the classroom.

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NJDOE Critical Area of Operation #3: Transportation

Pace Charter School of Hamilton does not provide daily transportation for its students, therefore will support and follow guidelines and regulations established by the Hamilton Township Board of Education with regards to transporting students.

Pace Charter School of Hamilton will establish and maintain communication with Hamilton Township Public School's Department of Transportation.

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NJDOE Critical Area of Operation #4: Student Flow, Entry, Exit, and Common Areas

Pace Charter School of Hamilton's Reopening Plans establish the process and location for student and staff health screenings.

- **Staff**

- Before coming to the school building each morning, staff will assure that they are not experiencing any symptoms or signs of illness that could include but is not limited to:
 - A fever of 100° F or greater
 - Cough
 - Shortness of breath
 - Difficulty breathing
 - Chills
 - Repeated shaking and chills
 - Muscle pain
 - Sore throat
 - Headache
 - New loss of taste or smell
 - Fatigue
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
- Staff will need to wear a mask to enter the building.
- Upon entering the building through the front doors, staff will stop at the Health Kiosk located in the Nurse's office, sanitize their hands, record their temperature, and sign in for the day.
- Should a staff member have a fever recognized by the Health Kiosk, the staff member will notify the school administrator and school nurse immediately. The staff member will be sent home.
- Should multiple staff members arrive at the same time, physical distancing (six feet) shall be maintained for individuals in line waiting. Pace Charter School of Hamilton shall provide physical guides, such as tape on floors or sidewalks and signs on walls, to help remind and ensure that staff remain at least 6 feet apart at all time

- **Students**

- Before coming to the school building each morning, parents/guardians will assure their child/children are not experiencing any symptoms or signs of illness that could include but is not limited to:
 - A fever of 100° F or greater
 - Cough
 - Shortness of breath
 - Difficulty breathing
 - Chills
 - Repeated shaking and chills
 - Headache
 - Sore throat
 - New loss of taste or smell
 - Fatigue
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea

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- Students will need to wear a mask to enter the building.
- There will be no Before/Care Program.
- **BEFORE CARE PROGRAM - Not Applicable at this time but should that change:**
- Students will enter the Before Care Program through the side door.
 - Upon entering the vestibule, a staff member will take a student's temperature.
 - Should a student have a fever recognized by temperature screening, the students will be asked to return home and the school nurse will be informed.
 - The nurse will follow adopted policies and procedures for following up with his/her parents/guardians.
 - Upon entering the building through the side door, students will wash their hands and go to an assigned area.
 - Should multiple students arrive at the same time, physical distancing (six feet) shall be maintained for individuals in line waiting. Pace Charter School of Hamilton shall provide physical guides, such as tape on floors or sidewalks and signs on walls, to help remind and ensure that students remain at least 6 feet apart at all times.
 - When leaving the program, students will sanitize their hands and go directly to their classroom through the cafeteria door.

ARRIVAL VIA THE BUS

- As students exit the bus, they will be required to keep their masks on.
- Students will walk to the front of the building where two staff members will meet them.
- Students will have their temperature taken.
 - Should a student have a fever recognized by temperature screening, the students will be sent to the school nurse. The nurse will follow adopted policies and procedures for taking care of the student and notifying his/her parents/guardians.
- Upon entering the building through the front doors, students will sanitize their hands and go directly to their classroom.

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- Should multiple students arrive at the same time, physical distancing (six feet) shall be maintained for individuals in line waiting. Pace Charter School of Hamilton shall provide physical guides, such as tape on floors or sidewalks and signs on walls, to help remind and ensure that students remain at least 6 feet apart at all times.

ARRIVAL VIA THE CAR LINE

- As students arrive in the car line they will be required to keep their masks on before exiting the vehicle.
- Two staff members shall assist students in exiting the car.
 - Before exiting the car, each student will have his/her temperature taken.
 - Should a student have a fever recognized by temperature screening, the students will be asked to return home and the school nurse will be informed.
 - The nurse will follow adopted policies and procedures for following up with his/her parents/guardians.
- Upon entering the building through the side door, students will sanitize their hands and go directly to their classroom.
- Should multiple students enter the building at the same time, physical distancing (six feet) shall be maintained for individuals to sanitize their hands. Pace Charter School of Hamilton shall provide physical guides, such as tape on floors or sidewalks and signs on walls, to help remind and ensure that students remain at least 6 feet apart at all times.

DISMISSAL PROCEDURES

DISMISSAL BY BUS

- Students riding the bus will be dismissed one classroom at a time.
- Students must wear a mask leaving the classroom and on the bus
- Students will wait to board the bus obeying physical distancing practices in an assigned area.

DISMISSAL TO AFTERCARE - not applicable at this time but should that change:

- Students will be dismissed one classroom at a time.
- Students will wear a mask leaving their classrooms.
- Students will enter the After Care Program room and use hand sanitizer.

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DISMISSAL TO PARENTS PICKING UP

- Students will be dismissed one grade level at a time.
 - Students will wear a mask leaving their classroom.
 - Students will be dismissed through the front doors of the school.
 - Physical distancing (six feet) shall be maintained. Pace Charter School of Hamilton shall provide physical guides, such as tape on floors or sidewalks and signs on walls, to help remind and ensure that students remain at least 6 feet apart at all times.

Pace Charter School of Hamilton will strive to:

- Minimize interaction of students between drop-off and entrance to school facilities through the explanation above.
- Stagger arrival and drop-off times or locations by cohort or put in place other protocols to limit contact between cohorts and direct contact with parents as much as possible through the explanation above.
- Establish separate entrances and exits to school facilities where possible through the explanation above.
- Require visitors and parent/guardians use their own pen for signing in/out.
- Create “one-way routes” in hallways.
 - Students will travel on different sides of the hallway separating cohorts from one another.
- Maintain social distancing in hallways and common areas.
- Minimize the number of non-essential interactions between students and staff throughout the school day.
- Student classrooms will constitute a cohort as an effective strategy to limit exposure and contact.
- Limit commingling between classes or other district-set groups of students.
- Minimize large group gatherings.
- Create a system that allows for physical distancing.
- Provide hand sanitizer at school entrances.
- Put signage around school buildings to provide hygiene advice and reminders (CDC offers [printable resources](#) and [hand washing posters](#)).
- Increase frequency of cleaning all surfaces, including walls (to the appropriate height based on age of students).
- Limit the number of students in the hallway at the same time by staggering release from classrooms as stated in explanation above.
- Install physical barriers, such as sneeze guards and partitions, particularly in areas where it is difficult for individuals to remain at least 6 feet apart (e.g., reception desks).
- Create a schedule of times for bathroom use, moving from room to room, arrival and dismissal to keep traffic in the hallways within social distancing protocols.

Any common areas such as the cafeteria, nurse’s office, main office, art room and physical

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education space shall be cleaned and sanitized several times throughout the day. New procedures for entering the areas have been established to minimize traffic and the amount of people entering and exiting each day.

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NJDOE Critical Area of Operation #5: Screening, PPE, and Response to Students and Staff Presenting Symptoms

Pace Charter School of Hamilton's Board of Trustees has adopted a policy for screening students and employees and visitors upon arrival for symptoms and history of exposure.

The policy includes, but is not limited to the following:

- Daily, staff will visually check students for symptoms upon arrival and/or confirm with families that students are free of COVID-19 symptoms.
- Daily, all staff, students, and visitors will be subject to temperature checks upon entering the school building.
- The School Nurse will provide health checks conducted safely and respectfully, and in accordance with any applicable privacy laws and regulations. The results will be documented when signs/symptoms of COVID-19 are observed.
- Any and all screening policies will take into account students with disabilities and accommodations that may be needed in the screening process for those students.

The policy identifies the following procedures for symptomatic staff and students. Procedures include:

- Students and staff with symptoms related to COVID-19 will be safely and respectfully isolated from others. Pace Charter School of Hamilton will follow current Communicable Disease Service guidance for illness reporting.
- If Pace Charter School of Hamilton becomes aware that an individual who has spent time in the school building tests positive for COVID-19, the school administrator and/or school nurse must immediately notify local health officials, staff, and families of a confirmed case while maintaining confidentiality.
- If someone tests positive for COVID-19 written protocols detailing the school's COVID-19 related response for symptomatic students and staff will be followed. Protocols will be consistent with the school's contact tracing policy to the maximum extent practicable.

Pace Charter School of Hamilton's protocols will include, but not be limited to:

- Establishment of an isolation space in the nurse's office. Students and staff with symptoms related to COVID-19 will be safely and respectfully isolated from others. Students shall remain in isolation with continued supervision and care until picked up by an authorized adult.

Pace Charter School of Hamilton will implement the policy to prepare for when someone tests positive for COVID-19 that includes written protocols detailing the school's COVID-19 related response for symptomatic students and staff. Protocols are consistent with the school's contact tracing policy (see "Critical Area of Operation #6: Contact Tracing") to the maximum extent practicable. Protocols include:

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- Following Current Communicable Disease Service guidance for illness reporting.
- Ensuring an adequate amount of personal protective equipment (PPE) is available, accessible, and provided for use by staff, students and visitors.

- Following established methods to assist in contact tracing including records of groups/cohorts, assigned staff, and daily attendance will be recorded and overseen by the School Safety Specialist and School Nurse.
- The School Health Nurse will provide continuous monitoring of symptoms.
- Re-admittance policies will be consistent with Department of Health Guidance And Information For Schools and Department of Health/Communicable Disease Service's Quick Reference Guidance on Discontinuation of Transmission-Based Precautions and Home Isolation for Persons Diagnosed with COVID-19,
- Written protocols to address a positive case will be followed.

Additionally, Pace Charter School of Hamilton will encourage parents to be on the alert for signs of illness in their children and to keep them home when they are sick.

School staff and visitors will be required to wear face coverings at all times while in the building, unless doing so would inhibit the individual's health or the individual is under two years of age.

Students will be strongly encouraged to wear face coverings and are required to do so when social distancing cannot be maintained, unless doing so would inhibit the student's health.

It is also necessary to acknowledge that enforcing the use of face coverings may be impractical for young children or individuals with disabilities.

- Accommodation for students who are unable to wear a face covering should be addressed according to that student's need and in accordance with all applicable laws and regulations.
 - **Exceptions:**
 - Doing so would inhibit the individual's health.
 - The individual is in extreme heat outdoors.
 - A student's documented medical condition, or disability as reflected in an Individualized Education Program (IEP), precludes the use of face covering.
 - The student is under the age of two (2) and could risk suffocation.
- If a visitor refuses to wear a face covering for non-medical reasons and if such covering cannot be provided to the individual at the point of entry, entry to the school building may be denied.

Pace Charter School of Hamilton will teach and reinforce use of face coverings among all staff (excluding health exceptions).

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Pace Charter School of Hamilton staff will be provided training on hygiene protocols.

Students and employees will be asked to leave or not come into school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19, based on CDC guidance, that is not otherwise explained:

- A fever of 100° F or greater
- Cough
- Shortness of breath
- Difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- Loss of taste or smell
- Fatigue
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

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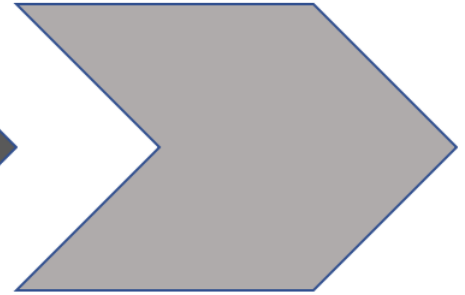
Actions if a student or staff member shows COVID-19 symptoms:



Student or Staff member displays symptoms that are not otherwise explained.



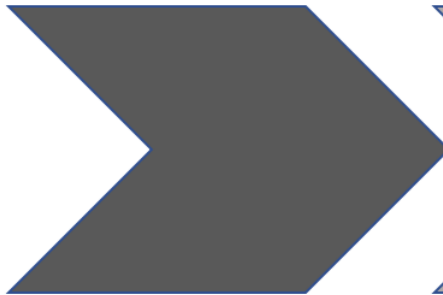
Send home.
If symptoms persist or worsen they are encouraged to see a physician and get tested.



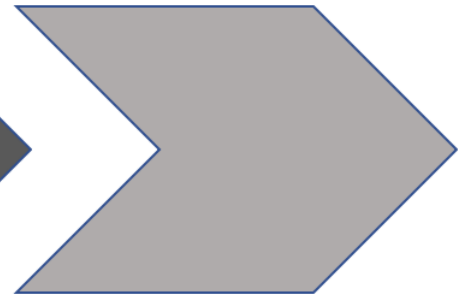
If test is negative, return to school.
If test is positive, move to confirmed case scenario.



Student or staff member tests positive for COVID-19.



Individual receives medical advice and treatment.
Class or group sent home to self-isolate for 14 days.



If other cases are detected within the school report to the local Health Department who will investigate, track, and advise.

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NJDOE Critical Area of Operation #6: Contact Tracing

Pace Charter School of Hamilton will ensure that the building administrator, school safety specialist, and school nurse will be provided information regarding the role of contact tracing in keeping the school community safe from the spread of contagious disease (see resources below).

The school nurse will educate the staff on the importance of contact tracing.

The building administrator, School Safety Specialist and School Nurse will complete Johns Hopkins University's COVID-19 Contact Tracing course before the school year begins.

Pace Board of Trustees has adopted a policy that aligns with State expectations regarding communication with county and local officials, County Board of Health, and school families.

The School Safety Specialist will be responsible for providing notifications and carrying out other components of the Board of Trustees contact tracing policy as well as ensuring that notifications are carried out in a prompt and responsible manner.

CONTACT TRACING RESOURCES

- [CDC Guidance on Contact Tracing](#)
- [Contact Tracing Awareness Training](#)
- [FERPA & COVID-19: FAQ](#)
- [NJ COVID-19 Information Hub: What is Contact Tracing? How Does it Stop the Spread of COVID-19?](#)
- [USDE's Student Privacy Policy Office](#)

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NJDOE Critical Area of Operation #7: Facilities Cleaning Practices

Pace Charter School of Hamilton must continue to adhere to existing required facilities cleaning practices and procedures, and any new specific requirements of the local health department as they arise.

Pace has developed a procedure manual to establish cleaning/disinfecting schedules, targeted areas to be cleaned, and methods and materials to be used.

Pace Charter School of Hamilton will:

- Develop a schedule for increased, routine cleaning and disinfection included in the school's policy.
- Clean and disinfect surfaces and objects that are frequently touched. This includes cleaning objects/surfaces such as doorknobs, light switches, classroom sink handles, countertops, stair hand railings.
- Use all cleaning products according to the directions on the label. For disinfection most common EPA-registered household disinfectants should be effective.

Examples of frequently touched areas in schools include but are not limited to:

- | | |
|---|--|
| <ul style="list-style-type: none">▪ Classroom desks and chairs▪ Lunchroom tables, chairs, benches▪ Door handles▪ Handrails▪ Bathrooms | <ul style="list-style-type: none">▪ Light switches▪ Handles on equipment▪ Shared telephones▪ Shared desktops / tabletops▪ Shared technology▪ Drinking fountains (fountains will not be utilized this school year) |
|---|--|
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- Sanitize bathrooms at least twice daily while students are in the building, or between use as much as possible, using protocols outlined by the Environmental Protection Agency (EPA).
 - In order to avoid crowds, the number of students who can enter at a time will be limited by creating a schedule for classroom breaks to limit individual visits and mixing of cohorts.
 - Encourage staff and students to bring their own water as water fountains will not be utilized this year. Note: Water dispensers will be available to refill bottles.
 - Develop procedures for the routine cleaning and disinfecting of furniture.
 - Provide EPA-registered disposable wipes as well as approved cleaner and paper towels to staff so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.
 - Ensure adequate supplies to support cleaning and disinfection practices.
 - Ensure safe and correct use and storage of cleaning and disinfection supplies, including storing products securely away from children, and ensuring appropriate ventilation so students and staff are not exposed to toxins or fumes.
 - Clean and disinfect the school building after a person has been identified as COVID-

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19 positive:

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- Pace Charter School of Hamilton will implement short-term closure (of 2-5 days) procedures regardless of community spread if an infected person has been in a school building. If this happens, CDC recommends the following procedures: Close off areas used by a sick person and do not use before cleaning and disinfection. Wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as possible.
 - Open outside doors and windows to increase air circulation in the area.
 - Cleaning staff should clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the ill persons, focusing especially on frequently touched surfaces.
- Provide additional training to the personnel responsible for cleaning and sanitizing the school. Topics that may need to be addressed may include proper use of cleaning and disinfecting agents, the cleaning schedule for various surfaces, and safety precautions that need to be taken (e.g., ensuring adequate ventilation while cleaning and sanitizing).

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NJDOE Critical Area of Operation #8: Meals

Pace Charter School of Hamilton will consult the New Jersey Department of Agriculture for additional information regarding compliance with Child Nutrition Program rules and regulations.

Pace Charter School of Hamilton's Meal Implementation Plan includes:

When using the cafeteria or classrooms, the following protocols will be followed:

- All students and staff will follow proper hand washing procedures before and after lunchtime.
- Lunch times will be staggered to allow for social distancing, and clean and disinfect between groups.
- Students will be spaced at least six feet apart.
- Student movement during meals will be limited.
- Tables will be cleaned and sanitized along with any flat surfaces between each meal service, pursuant to the protocols outlined by the Environmental Protection Agency (EPA) and the Mercer County Health Department.
- Adults preparing and serving meals will wash their hands after removing their gloves as well as after directly handling used food service items.
- Lunchroom staff will ensure that students are not sharing food.

Karson Food Services will be the food service provider for Pace Charter School of Hamilton.

Karson Food Services will be responsible for ensuring the following:

- Individually prepared meals will be served daily for lunch.
- All meals will be individually wrapped.
- All meals will be packaged in and include all disposable items. (plates, napkins, straws, spoons, fork, etc)

Families will have the opportunity to pick up lunches weekly for students. Those students who are in session will receive hot lunches, when working virtually lunches will be cold. The USDA guidelines will be adhered to.

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NJDOE Critical Area of Operation #9: Recess/Physical Education

Pace Charter School of Hamilton's Physical Education Plan includes, but is not limited to:

- Physical Education staff will wear a mask at all times while indoors and when outdoors.
- Students will not be required to wear masks during Physical Education classes, but may do so if they choose.
- Physical Education classes at Pace Charter School of Hamilton will include one class at a time.
- An inventory of outdoor spaces with a marking off of areas, (using floor markers, floor tape, poly spots, etc.) to ensure separation among students.
- Cones, flags, tape, or other signs will be used to create boundaries between students.
- In order to mitigate risk, limit and/or eliminate direct contact with equipment, physical education classes will not utilize shared equipment and will not allow sharing of equipment. If a piece of equipment is touched, it will be cleaned and disinfected between each use.
- Students will wash hands immediately after physical education class and again before returning to the classroom.

Pace Charter School of Hamilton's Recess Plan includes, but is not limited to:

- Students must wear a mask in the hallway transitioning to recess
- Students will not be required to wear masks at recess, but may if they choose not to wear a mask outside, masks must keep their pocket or on their wrist. They are not permitted to hang it on the fence or keep on the ground.
- Students will wash hands immediately after outdoor recess.
- All recess staff will wear a mask during recess.
- Recess schedules will be staggered. If two or more groups are participating in recess at the same time, they will have at least 6 feet of open space between them.
- An inventory of outdoor spaces with a marking off of areas, (using floor markers, floor tape, poly spots, etc.) to ensure separation among students.
- Cones, flags, tape, or other signs will be used to create boundaries between groups.
- Designate specific areas for each class during recess to avoid cohort mixing.
- There will be staggered use of playground equipment with frequent disinfecting protocols.
- To mitigate risk, limit and/or eliminate direct contact with equipment:
 - Lessons with no equipment will be encouraged
 - There will be no sharing of equipment.
 - If equipment must be shared, it will be cleaned and disinfected between each group of students.

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NJDOE Critical Area of Operation #10: Field Trips, Extra-curricular Activities, and Use of Facilities Outside of School Hours

Pace Charter School of Hamilton will :

- limit all extra-curricular activities for the 2020-2021 School Year as long as the school is still under pandemic orders.
- adhere to all applicable social distancing requirements and hygiene protocol should there be any extra-curricular activities.
- not be participating or sponsoring any extra-curricular activities that allow for person-to-person contact or group gatherings.
- limit school-sponsored events during the pandemic. If school is in session it will restrict any school-sponsored events to school students and families only while limiting the number of participants.
- not plan to engage in field trips, assemblies or other activities that would require or allow for a large gathering. To provide additional learning experiences for the students,
- maximize the use of technology and online resources to continue some extra-curricular activities without additional person-to-person contact.